

# 2024 RFP Schedule of Events

## 2. SCHEDULE OF EVENTS

### 2.1. RFP Schedule of Events

EVENT	TIME	DATE (all dates are CFDC business days)
1. RFP Advertised		January 7, 2024
2. Pre-proposal Conference	1:00 pm ET	January 18, 2024
3. Property Viewing/Inspection	1:30 pm ET (immediately following Pre-proposal conference)	January 18, 2024
4. Notice of Intent (NOI) to Propose (optional)	4:00pm ET	January 19, 2024
5. Written "Questions & Comments" Deadline	4:00pm ET	January 30, 2024
6. CFDC Response to Written "Questions & Comments"	4:00pm ET	February 8, 2024
7. Proposers' due diligence period including final request for property viewing/inspection		February 8-23, 2024
8. <b>Phase I Proposal Deadline</b>	4:00 p.m. ET	March 7, 2024
9. CFDC Opening of Phase I Proposals		March 8, 2024
10. CFDC Completion of Phase I Evaluations and Notice of Proposers Selected for Phase II Evaluations and Interviews Issued		March 29, 2024
11. <b>Phase II Proposal Deadline</b>	4:00 p.m. ET	May 1, 2024

# 2024 RFP Schedule of Events

12. CFDC Opening of Phase II Proposals	a.m. ET	May 2, 2024
13. Interviews of Phase II Proposers		May 6-10, 2024
14. CFDC Completion of Phase II Evaluations, Evaluation Notice Issued		May 17, 2024
15. Begin Lease Negotiations with selected Proposer.		May 20, 2024
16. UTK Vice Chancellor for Research and CFDC and UTRF Board Approvals		June 14, 2024
17. If applicable, CFDC Completion of Final Negotiations		June 21, 2024
18. Request and Recommendation for Approval, through UTK Chancellor, to UT System President		June 28, 2024
19. CFDC Notice of Intent to Award Issued		July 1, 2024
16. Lease Agreement is circulated to successful Proposer for signature		July 2, 2024
17. Lease Agreement is circulated for Landlord signature		July 9, 2024

**2.2. CFDC reserves the right, at its sole discretion, to adjust the RFP Schedule of Events as it deems necessary.** Any adjustment of the Schedule of Events prior to issuance of the Evaluation Notice shall